



KNOWLEDGE IS POWER

Blackboard Resources through the Career Services Community

AVIATION WEEK INTELLIGENCE NETWORK (WORLD AEROSPACE DATABASE) (*Access through External Links - can only access from an on-campus computer*)

Directory source of companies, people, products, services and fleet information in the aviation/aerospace industry.

CO-OP/INTERNSHIP PAPERS (*Access through direct link in Blackboard*)

Searchable by degree program, these papers provide insight from former interns about the work they did on their internships, what they learned, and how they were successful. Must-reads for anyone applying to or embarking on a co-op/internship. Older papers are available to read in the Career Services Office.

GOING GLOBAL (*Access through External Links*)

Career Guides provide professional advice and insider tips for 24 countries on such topics as employment trends, recruiters, staffing agencies, work permit regulations, salary ranges, resume writing guidelines, professional and trade associations, and cultural advice. More than 500 resources are provided per country, all with detailed explanations and hot links that take you directly to the latest information. The USA Career Guide series offers employment guides for the 32 largest cities in the United States and includes listings of H1B visa employers for each city. Global Key Employer Directory features corporate profiles for 25,000 worldwide companies in various industries. A mixture of local and multinational employers is featured and the Directory includes data on sales, revenues, brands, officers, key contacts and more. It also contains internship and job listings which can be searched worldwide by industry, country, and keyword.

REFERENCEUSA (*Access through External Links*)

Database of 14 million U.S. businesses containing verified, accurate data updated monthly. Search by city or metropolitan area, industry, etc. Ideal for job seekers concentrating on potential employers in a specific geographic area. You can find helpful instructions in the External Links section as well as SIC codes to use when searching various industries.

VAULT (*Access through External Links*)

"The best place on the Web to prepare for a job search," according to *Fortune*. Features over 90 downloadable industry career and employer guides, career topic guides and career profiles, industry and company research tools, an internship database, dozens of career advice articles and much, much more!

Additional resources on Blackboard include sample resumes and cover letters; Program Manager Newsletters; Career Services presentations; and Co-op/Internship information.