

# EMBRY-RIDDLE

## Aeronautical University

TELEPHONE: 386-226-6252

FAX: 386-226-6239

*Please check which campus you will service*

**EMBRY-RIDDLE AERONAUTICAL  
UNIVERSITY  
1 AEROSPACE BOULEVARD  
DAYTONA BEACH, FL 32114-3900**

**EMBRY-RIDDLE AERONAUTICAL  
UNIVERSITY  
3700 WILLOW CREEK ROAD  
PRESCOTT, AZ 86301-3721**

### VENDOR DATA SHEET

Vendor Legal Name:							
Billing Name (If different than above)							
Mailing Address:							
Remittance Address: (If different than above)							
Primary Point of Contact:							
Office Telephone Number(s):							
Office Fax Number(s):							
Email(s):							
Website Address:							
Number of Years in Present Business:							
Type of Organization	<table border="0"> <tr> <td>Dealer</td> <td>Retailer</td> <td>Manufacturer</td> </tr> <tr> <td>Wholesaler</td> <td></td> <td>Factory Rep</td> </tr> </table>	Dealer	Retailer	Manufacturer	Wholesaler		Factory Rep
Dealer	Retailer	Manufacturer					
Wholesaler		Factory Rep					
Minority Business (For reporting purposes only)	<table border="0"> <tr> <td>African American</td> <td>Asian-Indian</td> <td>Hispanic</td> </tr> <tr> <td>Native American</td> <td>Asian-Pacific</td> <td>Woman</td> </tr> </table>	African American	Asian-Indian	Hispanic	Native American	Asian-Pacific	Woman
African American	Asian-Indian	Hispanic					
Native American	Asian-Pacific	Woman					

\*Major Supplier of: (Check all that apply)

<input type="checkbox"/>	Copiers / Printing Services	<input type="checkbox"/>	Medical	<input type="checkbox"/>	Safety
<input type="checkbox"/>	Marketing / Tchotchkes	<input type="checkbox"/>	Athletic Supplies / Apparel	<input type="checkbox"/>	Legal / Consultants
<input type="checkbox"/>	Books / Library Equipment	<input type="checkbox"/>	Buses / Transportation	<input type="checkbox"/>	Furniture
<input type="checkbox"/>	Aviation	<input type="checkbox"/>	Facilities / Waste	<input type="checkbox"/>	Audio / Visual Equipment
<input type="checkbox"/>		<input type="checkbox"/>	Food Service	<input type="checkbox"/>	Scientific Equipment/Supplies
<input type="checkbox"/>	Leases & Banking	<input type="checkbox"/>	Travel-Hotels/Study Abroad	<input type="checkbox"/>	Other;

\*Please note: In the event you are supplying a service to the University, prior to doing business with Embry-Riddle you will be required to submit a copy of your license as well as proof of insurance showing ERAU as the Certificate Holder for Automobile, Liability, and Workman's Compensation in the amounts of no less than \$1M.

### EMBRY-RIDDLE PROCUREMENT VENDOR CALLING HOURS

By appointment email: [dbpohelp@erau.edu](mailto:dbpohelp@erau.edu)