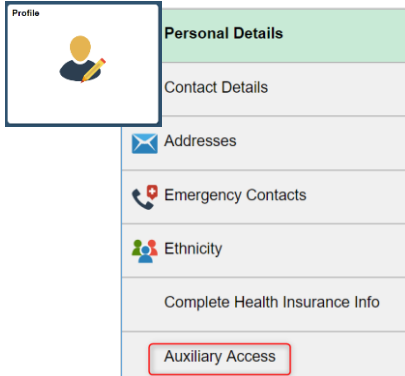


# Granting Auxiliary Access

Login to **ERNIE**.

Select **Campus Solutions Student Homepage** under **ERAU Tools**. If it is not there, select **Personalize**, and check the box for **Campus Solutions** under **Web Applications**. Select **OK** and the icon should appear in your ERNIE.



Select the Profile tile and scroll down to the **Personal Information** section and select **Auxiliary Access**.

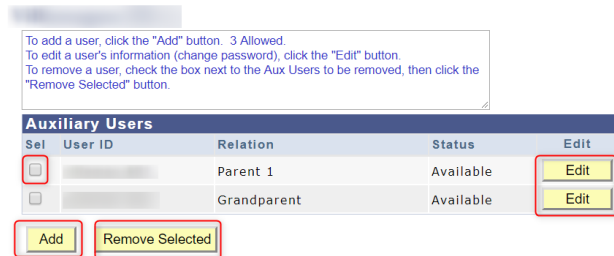
You now have three options:

Click **Add** if you wish to grant auxiliary access to a new user

Click **Edit** to update an existing user (resend email, update password/pin)

Click **Remove** to remove user access

Auxiliary Access



An email will be sent to the address you supplied, containing the account information, **not including the account password**. You will have to supply your contact with the password yourself.


You can edit your Auxiliary Access accounts at any time in this screen. Any accounts that you remove will be available for Reinstatement.


# Using Auxiliary Access


Go to <http://mystudent.erau.edu> and login using the Campus Solution User Name supplied in the email and the password supplied by your student.


Access includes:

**Academic Records**




 **View Grades**

 View Unofficial Transcript

 View Transfer Credit Report


**Finances**




**My Student Account**


Pay Deposit - Tuition/Housing

**Manage Classes**




 **View My Classes**

**Financial Aid**



2017-2018 **Change**


 Awards ^


**Summary**


Shopping Sheet

FA Loan Summary


**Class and Catalog Search**




 **Class Search**


 Browse Catalog

**Tasks**



1 To Do's 1 Holds

 **To Do List** 1

 Holds 1