



January 15, 2013

Dr. John P. Johnson
President
Embry-Riddle Aeronautical University
600 South Clyde Morris Boulevard
Daytona Beach, FL 32114-3900

Dear Dr. Johnson:

The following action regarding your institution was taken at the December 2012 meeting of the Board of Trustees of SACS Commission on Colleges:

The Commission on Colleges reaffirmed accreditation with a request for a First Monitoring Report due **April 15, 2013**, addressing the visiting committee's recommendation applicable to the following referenced standard of the *Principles of Accreditation*:

CS 3.4.7 (Consortial relationships/contractual agreements), Recommendation 6

The institution did not provide adequate details or documentation demonstrating that it ensures the quality of educational programs offered through selected consortial relationships or contractual agreements.

The institution should provide copies of the signed agreements for the following consortia and/or agreements: Munich University of Applied Sciences; Ngee Ann Polytechnic (Singapore); Ecole Nationale de L'Aviation Civile (ENAC); Ahmedabad Aviation Aeronautics; Asia Pacific Aero Resource Group; Istanbul Commerce University; and Universitat Autònoma de Barcelona. Additionally, clarify the roles of each party in the agreement and demonstrate that the institution ensures the quality of educational programs offered through these selected consortial relationships and/or agreements.

Your institution's next reaffirmation will take place in **2022** unless otherwise notified.

Please submit to your Commission staff member, preferably by email, a **one-page** executive summary of your institution's Quality Enhancement Plan. The summary is due **February 15, 2013**, and should include on the same page the following information: (1) the title of your Quality Enhancement Plan, (2) your institution's name, and (3) the name, title, and email address of an individual who can be contacted regarding its development or implementation. This summary will be posted to the Commission's Web site as a resource for other institutions undergoing the reaffirmation process.



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All institutions are requested to submit an "Impact Report of the Quality Enhancement Plan on Student Learning" as part of their "Fifth-Year Interim Report" due five years before their next reaffirmation review. Institutions will be notified 11 months in advance by the President of the Commission regarding its specific due date.

Guidelines for the monitoring report are enclosed. Because it is essential that institutions follow these guidelines, **please make certain that those responsible for preparing the report receive the document. If there are any questions about the format, contact the Commission staff member assigned to your institution.** When submitting your report, please send **four copies** to your Commission staff member.

Please note that Federal regulations and Commission policy stipulate that an institution must demonstrate compliance with all requirements and standards of the *Principles of Accreditation* within two years following the Commission's initial action on the institution. At the end of that two-year period, if the institution does not comply with all the standards and requirements of the *Principles*, representatives from the institution may be required to appear before the Commission, or one of its standing committees, to answer questions as to why the institution should not be removed from membership. If the Commission determines good cause at that time, the Commission may extend the period for coming into compliance for a minimum of six months and a maximum of two years and must place the institution on Probation. If the institution has been placed on Probation within the two-year period, extension of accreditation beyond the two-year period for good cause is dependent on the amount of time the institution has already been on Probation. An institution may be on Probation for not more than two years. If the Commission does not determine good cause or if the institution does not come into compliance within two years while on Probation, the institution must be removed from membership. (See enclosed Commission policy "Sanctions, Denial of Reaffirmation, and Removal from Membership.")

We appreciate your continued support of the activities of the Commission on Colleges. If you have questions, please contact the Commission staff member assigned to your institution.

Sincerely,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.
President

BSW:cp

Enclosures

cc: Dr. Robin W. Hoffman